

SUNYANI TECHNICAL UNIVERSITY



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FORM A2

SUNYANI, GHANA

APPLICATION FORM FOR EMPLOYMENT
(JUNIOR STAFF)

This form is to be completed and returned (2 copies) to the Registrar, Sunyani Technical University, Sunyani, Brong Ahafo Region.

Application for Appointment as.....in the Department of.....
(State clearly the post for which application is being made)

1. PERSONAL PARTICULARS:

(a) Surname (Miss/Ms/Mr.).....
(USE BLOCK LETTERS)

(b) First or other Names.....

(c) Present Address in full.....
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Telephone Mobile Number.....email

(d) Next of Kin.....Relationship.....
Telephone/Mobile Number..... Address.....E-mail

(e) Date of Birth.....Age.....

(f) Place of Birth.....Home Town.....

(g) Nationality.....

(h) Religion.....Denomination.....

(i) If naturalized citizen, give number and date of certificate.....
.....and name in which it was granted.....
.....Aliens registration number.....
.....

(i) Marital Status (Married, Single or Widow/Widower).....

(j) Full name and nationality at birth of:

i. Father.....Nationality..... ii.

Mother (Maiden name).....Nationality..... iii.

Husband/ Wife (Maiden name).....Nationality.....

(k) Names of children and their ages.....

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Have you ever been convicted of a criminal offence? If you have, give details.....

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2. EDUCATION AND TRAINING:

Primary/ Secondary/ College/ Polytechnic/ University	Place	Dates

2 (b) Qualifications, etc (given grades, where applicable, and date(s) of acquisition) (Photocopies of certificates and updated Curriculum Vitae should be attached).

3. PREVIOUS EMPLOYMENT

From	To	Name and address of employer	Position held and salary per annum	Reasons for leaving

4. PRESENT EMPLOYMENT

Date	Name and address of employer	Position held and salary per annum

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5. Name and address of three Referees two of whom should be able to report on your professional competence. (Names of relatives must not be given)

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6. I certify that all the information given on this form is correct. I understand that concealment of any facts or declaration of any intentional false statement(s) will be considered sufficient grounds for non – employment or for subsequent dismissal.

Signature of Applicant

Date.....